



MKSC REGISTRATION INFORMATION

The March-Kanata Skating Club (MKSC) offers Skate Canada's STARSkate programming, for sessions both on-ice and off-ice. Skaters in the STARSkate program work on developing their skills in the figure skating disciplines of Skills, Freeskate, Ice Dance, and Artistic guided in their development and progression by professional certified Skate Canada coaches.

STARSkate on-ice sessions are typically 50 to 80 minutes in length, where skaters receive lessons in private, semi-private, or small-group formats by their private MKSC Base Coach, and practice independently. Some of the longer sessions (i.e., 80 minute sessions) will include a 10 minute group stroking session, which is led by our MKSC Professional Coaches. Please refer to the "STARSkate On-Ice Session Schedule 2026-2027" for the schedule of each session. All STARSkate sessions will be sized in compliance with Skate Ontario regulations.

REGISTRATION DATES

The season runs from **September 8, 2026, to April 14, 2027.**

Registration OPENS at 9:00PM on:

- **Wednesday August 5, 2026** – for MKSC 'Home Club' skaters with a MKSC Membership
- **Wednesday August 12, 2026** - for MKSC Home Club skaters with Special Admission Approval
- **Wednesday August 19, 2026** – for Out-of Club skaters w/ or w/o Special Admission Approval with a membership at another 'Home Club'

Registration priority is given to skaters registered as MKSC members with Skate Canada. Out-of-Club skaters should create an account online, then email STARSkate.mksc@gmail.com to request registration for sessions and confirm level, payment will then be processed online. Please refer to the Out-of-Club/Guest Skating Policy for more information.

Special Admissions Registration OPENS at 9:00PM on:

- **Wednesday August 12, 2026**

Skaters whose coaches submit a Special Admissions Registration Request on their behalf and who are granted approval by Admissions Committee to skate on specific sessions will be allowed to register for those sessions starting on August 12, 2026, as spaces are available.

REGISTRATION INSTRUCTIONS

Skaters in the STARSkate program require hiring a MKSC Base Coach prior to registration. Here is a link to our [MKSC Base Coach Biographies](#).

Please review your selections with your base coach before registering. In discussion with your base coach, you will review the STARSkate session programming available based on your skater's level and determine which ice sessions to register for. Your skater's base coach will provide recommendations on how often they would like to see your skater on the ice, and their availability for lessons. You should review your schedule with your coach prior to registering to ensure that they have availability to coach your skater on the sessions that you have selected.

PAYMENT OPTIONS

1. Payment in three (3) Installments:

- At the time of registration: 1/3 of the Session Fees + Skate Canada Membership fee*
- November 6, 2026: 1/3 of Session Fees
- January 8, 2027: Final 1/3 of Session Fees

Please note that by registering for a session, you are contractually agreeing to pay for the full session unless the arenas are closed by the City of Ottawa as MKSC is contractually obligated to pay the City for the ice. The installment plan is simply a payment plan. You are required to make all 3 payments. When you select the installment option, you are pre-authorizing the next 2 payments on your credit card. Please ensure that you are either using a credit card with an expiry date after February 2027 or that you are making a note in your calendar to provide us with an updated credit card prior to its expiry to avoid the Declined Payment fee.

2. Payment in Full

- At the time of registration: Full payment + Skate Canada Membership fee*
- Skaters with PA Credits that fully or nearly cover the full registration fees may opt to pay in full at the time of registration. PA Credits will be applied first, and any remaining balance will be due immediately. Questions on PA Credits should be directed to the PACoordinator.mksc@gmail.com and treasurer.mksc@gmail.com. If Skaters with PA Credits choose the installment option, they will need to pay their first installment but each of their subsequent installments will be reduced until their PA Credits are fully used up.

Questions on payments, installments or PA Credits should be directed to the Treasurer at treasurer.mksc@gmail.com

REGISTRATION TERMS and CONDITIONS

The MKSC STARSkate Terms and Conditions, must be read and agreed to prior to completing registration which includes the Waiver, Privacy Statement, Photography & Video Consent, Fees & Payments, and Registration Policies (including Session Cancellations, Refunds and Changes).

LATE REGISTRATION

Late registrations received **on** or **after** the start of the session being registered for will be subject to a \$25 late registration fee.

SKATE CANADA MEMBERSHIP FEE

To participate in any Skate Canada Program there is a mandatory **Non-Refundable** annual Skate Canada Membership fee is \$65.70 and valid from September 1, 2026 to August 31, 2027. The Skate Canada fee is automatically added to your registration fees.

PROGRAM ASSISTANTS

Eligible Program Assistants are asked to register online to be Program Assistants for the 2026-2027 Season by August 28, 2026. [PA Registration](#)

SESSION LEVEL QUALIFICATIONS

- A skater is credited with points for every test passed in each of the disciplines (FreeSkate Program, FreeSkate Elements, Skills, Artistic and Dance). The number of test points allocated to each test is outlined in the [MKSC Points Allocation Matrix](#).
- If a skater wishes to skate on a session for which they do not qualify, a request must be submitted in writing by the Skater's Coach to the STARSkate Director. The request will be evaluated by the Admissions Committee. Priority will be given to skaters qualified to skate on a session. Please take a look at the [Qualification Requirements](#).
- If you are unsure of how many points your skater has, please contact the STARSkate Director. A skater is credited with points for every test passed before July 31, 2026.
- Ideally the MKSC Points system will remain constant, however we may adjust the session requirements each year depending on anticipated registration levels.

SESSION REFUNDS and CANCELLATIONS

- Refund Processing fee is \$25
- Cancellations received **on** or **before** September 8, 2026, will receive a 100% refund, less the Refund Processing fee.
- Cancellations received **after** September 8, 2026, **BUT before** the start date of the session being cancelled, will receive a 100% refund, less the Refund Processing fee.
- Cancellations received **on** or **after** the start date of the session being cancelled, will receive 100% of the prorated amount paid (to the date of the cancellation request), less the Refund Processing fee.

All requests for refunds must be in writing, addressed to the STARSkate Director and sent to starskate.mksc@gmail.com.

Credits will NOT be offered to skaters for cancelled and refunded sessions at any time and under any circumstances in 2026-2027.

SESSION CHANGES

- Session/change fee is \$15
 - The first session change/switch is free. After that, each subsequent change incurs a \$15 change/switch fee per session. Subject to space availability. Please be sure to coordinate with your coach before registering.

MISSED INDIVIDUAL SESSION(S) DAY(S)/TIME(S)

If a skater misses individual session(s) for any reason such as illness, school event, etc., regardless of any space(s)/spot(s) available, the session is not permitted to be swapped, or made-up at another session day/time, as our ice costs are fixed.

ICE CLOSURE/CANCELLATION

For unforeseen ice session closures by the City of Ottawa that are beyond the control of MKSC, such as severe weather or loss of power, sessions will not be credited or rescheduled. MKSC is not obligated to refund the affected session fees. However, MKSC will make every effort to issue refunds to affected members.

OFF-ICE TRAINING

Full complement of dance, technical jump classes, and conditioning off-ice programming is available for registration for the season. Off-ice sessions are held in the Halls at the Mlacak Centre.

ROWAN'S LAW ACKNOWLEDGEMENT

Skaters and parents of skaters under 18 years of age, as well as skaters 19-26 years old, **must** confirm that they have reviewed the **Government of Ontario Concussion Awareness Resources** and **Skate Ontario's Concussion Code of Conduct** prior to registration and/or on the first day of skating. This needs to be completed each year. An acknowledgment will be required during registration. [Skate Ontario - Rowan's Law](#).

STAR ASSESSMENTS

STAR 1-5

Assessments in STAR 1-5 are designed to be introduced in a semi-formal format and progress in formality to prepare the skaters for external evaluation. Assessments will occur in the skater's natural training environment, during their lesson time, and may be in group, semi or private lessons. Some STAR 5 assessments require clear ice to simulate an external evaluation.

STAR 6+

Assessment in Star 6 and up, are done on formal Assessment Days and evaluated by Skate Canada certified evaluators. (STAR 6+ Skills assessments may be evaluated by a certified coach evaluator or a Skate Canada certified evaluator).

SUPERVISION

Skaters are not permitted on the ice without a coach. Parents/guardians of skaters under 12 years of age are required to be in the arena/rink to supervise their skaters. Coaches are focused on providing skating instruction.

VOLUNTEERING

MKSC is entirely run by volunteers. For the club to continue to operate without being forced to raise fees and hire administrative staff, every STARSkate family is encouraged to volunteer and anyone in the family can contribute their time for the benefit of the club. Volunteer hours by High School students can be used toward volunteer hours for school. Examples include, Music Playing, Performance Ice, helping with CANSkate, Test Days, Ice Show and so on.

MUSIC PLAYING

We rely on our STARSkate families to play music on their skater's sessions. Please consider volunteering – full training is provided. Music is an integral and crucial part of figure skating and the experience on the ice. It is essential for warm up, stroking sessions, freeskate, and dance. At the Mlacak Arena, we are fortunate to have a heated music room overlooking the ice surface where 1-2 music players each session work with the coaches on ice to play music for each STARSkate session.

LOCKERS

A limited number of lockers are available for rent at a cost \$50 for 2026-2027 skating season. Lockers can be purchased through the on-line registration system. [Locker Rental](#).